



# basic education

Department:  
Basic Education  
**REPUBLIC OF SOUTH AFRICA**

## NATIONAL SENIOR CERTIFICATE

### GRADE 12

#### COMPUTER APPLICATIONS TECHNOLOGY P1 FEBRUARY/MARCH 2013 MEMORANDUM

MARKS: 200

CENTRE NUMBER										
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FINAL MARK		
SPEED ENDORSEMENT		WPM

EXAMINATION NUMBER														
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QUESTION	1	2	3	4	5	6	7	TOTAL
POSSIBLE MARK	41	21	46	18	40	29	5	200
CANDIDATE MARK								
MARKER CODE/ SIGNATURE								
MODERATED MARK								

This memorandum consists of 17 pages.



EXAMINATION NUMBER																			
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1.6	<p><b>Table of contents</b></p> <ul style="list-style-type: none"> <li>• Automatic table of contents appears ✓ at top of page 2</li> <li>• 2 levels used ✓</li> <li>• Without hyperlinks ✓</li> <li>• No page numbers ✓</li> </ul> <p><i>(Note to marker: Expected output:</i></p> <p>ADVANTAGES OF BICYCLE COMMUTING                  HERE ARE 12 COMMON EXCUSES AND 12 ANSWERS                  PREVENT A COLLISION BETWEEN A BICYCLE AND A MOTOR CAR                  SUGGESTIONS</p> <p>or</p> <p><i>Accept the output below, if question 1.3 was not correctly answered:</i></p> <p>HERE ARE 12 COMMON EXCUSES AND 12 ANSWERS                  SUGGESTIONS)</p>	1 1 1 1		4	
1.7	<p><b>Cross Reference</b></p> <ul style="list-style-type: none"> <li>• Reference type is Bookmark (Suggest_Voorstel) ✓</li> <li>• Insert reference to: set to Bookmark text (hyperlinked) ✓</li> <li>• In the brackets after 'safety' ✓</li> </ul> <p><i>(Note to marker: Check the cross reference by hovering over ('Suggestions') to see the hyperlink.)</i></p>	1 1 1		3	
1.8	<p><b>Automatic numbering</b></p> <ul style="list-style-type: none"> <li>• Second level added and applied ✓</li> <li>• Numbering starts at 5.1 and ends at 5.5 ✓</li> </ul>	1 1		2	
1.9	<p><b>Table</b></p> <ul style="list-style-type: none"> <li>• The text starting with 'It's too far to ride.' to '... to the petrol pump.' converted to table ✓</li> <li>• 2 columns ✓</li> </ul> <p><i>(Note to marker: Ignore the number of rows.)</i></p>	1 1		2	



EXAMINATION NUMBER																			
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1.12	<b>Bullets</b> <ul style="list-style-type: none"> <li>• Text below 'Suggestions' is a bulleted list ✓</li> <li>• Green ball bullets ✓</li> </ul>	1 1		2	
1.13.1	<b>Image</b> <ul style="list-style-type: none"> <li>• Round autoshape inserted ✓ for back wheel</li> <li>• Any fill colour added to oval shape ✓ for seat</li> <li>• Image grouped ✓</li> </ul> <p><i>(Note to marker: Accept round autoshape in front or behind existing image.)</i></p>	1 1 1		3	
1.13.2	<b>Image pasted in new document</b> <ul style="list-style-type: none"> <li>• Bicycle image from <b>1Complete_Voltooi</b> pasted into <b>1Safe_Veilig</b> document ✓</li> </ul> <p><i>(Note to marker: Accept even if the bicycle image is not a complete bicycle.)</i></p>	1		1	
<b>Total for QUESTION 1</b>				<b>[41]</b>	













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**QUESTION 5**

**File name: 5Quiz\_Vasvra**

**Total Q5: 40**

No.	Criteria	Max Mark			Candidate Mark
<b>Table: Results_Uitslae</b>					
5.1.1	<b>Name_Naam field</b> <ul style="list-style-type: none"> <li>Field size is 40 ✓</li> </ul>	1		1	
5.1.2	<b>Date_Datum field</b> <ul style="list-style-type: none"> <li>Default value added ✓</li> <li>=date () ✓ or =now()</li> <li>Field type is Date/Time ✓</li> </ul> <p><i>(Note to marker: LibreOffice settings</i></p> <ul style="list-style-type: none"> <li>Default value is set as the current date</li> <li>Field type is 'Date' [TIMESTAMP]</li> <li>Required.)</li> </ul>	1 1 1		3	
5.1.3	<b>Mark_Punt field</b> <ul style="list-style-type: none"> <li>New field added ✓</li> <li>Between Name_Naam and Date_Datum fields ✓</li> <li>Any number type ✓</li> </ul>	1 1 1		3	
5.1.4	<b>LearnerID_LeerderID field</b> <ul style="list-style-type: none"> <li>Primary key added ✓</li> <li>To LearnerID_LeerderID field ✓</li> </ul>	1 1		2	
5.1.5	<b>Code_Kode field: Input mask</b> <ul style="list-style-type: none"> <li>Format is 000\ -000 ✓</li> <li>Hyphen ✓</li> <li>7 characters ✓</li> </ul> <p><b>LibreOffice: User defined formatting code</b></p> <ul style="list-style-type: none"> <li>Length is 7</li> <li>'Format code' is ###"-####</li> <li>Hyphen is in quotation marks</li> </ul>	1 1 1		3	
<b>Table: Questions_Vrae</b>					
5.2.1	<b>Level_Vlak field</b> <ul style="list-style-type: none"> <li>Required property set to Yes ✓</li> </ul>	1		1	
5.2.2	<b>Date_Datum field</b> <ul style="list-style-type: none"> <li>Customised value appears in the format option of the field properties ✓</li> <li>Correct value 'dd/MMM/yyyy' ✓</li> </ul> <p><i>(Note to marker: MMM must appear in upper case.)</i></p>	1 1		2	







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6.6.1	<p><b>Table caption</b></p> <ul style="list-style-type: none"> <li>• Caption 'Table 1: Number of Learners' is inserted ✓</li> <li>• Caption appears below the table ✓</li> </ul> <p><i>(Note to marker:</i></p> <ul style="list-style-type: none"> <li>• <i>Ignore spelling errors, but 'Table 1' must appear.</i></li> <li>• <i>Accept a text box <u>below</u> the table instead of a caption.)</i></li> </ul>	1 1		2	
6.6.2	<p><b>Formula in table</b></p> <ul style="list-style-type: none"> <li>• =average ✓ (above) ✓</li> </ul> <p><i>(Expected answer: 87)</i></p>	2		2	
6.7	<p><b>Graph from 6Data_Data</b></p> <ul style="list-style-type: none"> <li>• Graph from 6Data_Data pasted in 6Progress_Vordering document ✓</li> <li>• Pasted as a linked object ✓</li> </ul>	1 1		2	
6.8	<p><b>Field added</b></p> <ul style="list-style-type: none"> <li>• The file name is displayed ✓</li> <li>• The file path is displayed ✓</li> <li>• As a field ✓</li> </ul>	1 1 1		3	
6.9	<p><b>Integration</b></p> <ul style="list-style-type: none"> <li>• Database table Value_Waarde has been pasted in the 6Progress_Vordering document ✓</li> <li>• In the correct position/at the end of the document ✓</li> </ul>	1 1		2	
<b>Total for QUESTION 6</b>				<b>[29]</b>	

