

## Second Semester 5 Year B.B.A. LL.B. (Hons.) Examination, December 2012 PRINCIPLES AND PRACTICES OF MANAGEMENT

Duration: 2½ Hours Max. Marks: 70

**Instructions**: 1. Answer all 5 questions.

2. **One** essay type and **one** short note question from **each** Unit have to be attempted, which is referred to as Part (**a**) and Part (**b**) in all the Units.

Q. No. 1. (a) Define management and explain the important functions of management.

Marks:9

OR

Explain the contributions made by Henry Fayol towards management thought.

(b) Highlight the qualities of a Manager.

Marks: 5

OF

Write a note on mass interviewing programme.

Q. No. 2. (a) Explain the principles of management – By objectives.

Marks: 9

OF

Analyse the need and the factors involved in effective decision making.

(b) Highlight the concept of "Forecasting".:

Marks: 5

OR

Differentiate between standing plans and master plans.

Q. No. 3. (a) Differentiate a formal organisation from a informal organisation with suitable examples.

Marks: 9

OR

Analyse the obstacles for effective delegation. Suggest method to overcome those obstacles.

(b) Write a note on "Division of Work".

Marks: 5

**OR** 

State the advantages of decentralization.

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Q. No. 4. (a) Bringout the for and against the promotion system of an organisation.

OR

Explain the various sources of external recruitment.

(b) Differentiate between temperament test and Achievement test.

Marks: 5

OR

State the advantages of "on the job" training.

Q. No. 5. (a) Explain MC Gregor's X and Y theory of motivation.

Marks: 9

OR

Analyse the constructions made by Maslow's towards the need hierarchy.

(b) State the advantages of a informal communication.

Marks: 5

OR

Highlight the need for effective control system in an organisation.