

## The Institute of Chartered Accountants of Pakistan#

## **Functional English**

Foundation Examination Spring 2012 Module A 8 March 2012 100 marks - 3 hours Additional reading time - 15 minutes

(07 marks)

| Q.1 | (a)   | Insert the most appropriate Idiom from the list given below in the following sentences:  |  |  |  |  |  |  |  |  |
|-----|---|--|--|--|--|--|--|--|--|--|
|     |   | not my cup of tea, a piece of cake, the apple of their eyes, like showing a red rag to a bull, take it with a pinch of salt, in the blink of an eye, no use crying over spilt milk, gets on my nerves  |  |  |  |  |  |  |  |  |
|     |   | (i) "Oh, that advertisement to give very attractive prizes to the winners of the lottery!" would rather  |  |  |  |  |  |  |  |  |
|     |   | <ul> <li>(ii) Mr. and Mrs. Sarwar have three children and everyone knows that the youngest daughter is</li> <li>(iii) You should have kept your valuable necklace in the bank lockers. Now that it is stolen, there is</li> <li>(iv) Painting is; I can hardly hold the brush straight.</li> <li>(v) the sea gull dived in the water and caught a beautiful yellow fish.</li> <li>(vi) My wife's constant obsession with cleanliness sometimes.</li> <li>(vii) It is futile to try to hold a meaningful discussion with Zahid on the political set-up. It's</li> </ul> |  |  |  |  |  |  |  |  |
|     |   |  |  |  |  |  |  |  |  |  |
|     |   |  |  |  |  |  |  |  |  |  |
|     | (viii) Asif completed the math assignment in just one hour; it was for him.                           |  |  |  |  |  |  |  |  |  |
|     | (b)   | State the meanings of the following words:   |  |  |  |  |  |  |  |  |
|     |   | (i) potable (ii) miscreant (iii) reprimand (iv) autonomous (v) recapitulate (vi) clandestine (03 marks)  |  |  |  |  |  |  |  |  |
| Q.2 | Identify whether the underlined word in the following sentences is an adverb, a verb or an adjective: |  |  |  |  |  |  |  |  |  |
|     | (a) (b) (c) (d) (e) (f) (g) (h) (i) (j)   | You must not hurt your mother's feelings.  Her ill health does not allow her to leave her apartment.  We regularly visit our grandparents.  This is the shortest way to the grocery market.  I wish I was a star batsman.  This house in the village seems haunted.  I usually don't interfere in my brother's business affairs.  She was not dependable, although she was highly intelligent.   |  |  |  |  |  |  |  |  |
| Q.3 | Change the following sentences from Direct Speech to Indirect Speech:                                 |  |  |  |  |  |  |  |  |  |
|     | (a)<br>(b)  | ·  |  |  |  |  |  |  |  |  |

"Our neighbours, Mr. and Mrs. Dilawar, have had an accident." My mother said.

"We may start a van service for our office staff very soon." The supervisor told us.

"I worked very hard to earn my master's degree." Adnan told Kashif.

"Can you work on Saturdays?" the employer asked Shahid.

financial position." Mr. Khoker told the reporters.

Jamal said to me, "I went to London last month."

(c)

(d)

(e)

(f)

(g)

| Q.4 | (a) | Define the following types of sentences and illustrate <b>each</b> definition with <b>one</b> example:  |  |   |  |                                    |              |                   |  |
|-----|-----|---|--|---|--|------------------------------------|--------------|-------------------|--|
|     |     | (i)   | Simple Sentence  | (ii)                                      | Compound Sentence  | (iii) (                            | Complex Sen  | itence (06 marks) |  |
|     | (b) | Insert appropriate preposition in the following sentences:  |  |   |  |                                    |              |                   |  |
|     |     | (i)<br>(ii)<br>(iii)<br>(iv)<br>(v)<br>(vi)<br>(vii)  | I must complete this ass We are familiar and sati the beginning of The dinner served at the I can't put with h | ignme<br>sfied<br>a boo<br>wedo<br>is agg | the broken windoent my supervisor my s | returns :<br>roducts.<br>of conter | nts.         |                   |  |
| Q.5 | (a) | Insert the correct tense of the verb in each of the following sentences:  |  |   |  |                                    |              |                   |  |
|     |     | (i) The bus very fast when the driver lost control and it overturned in the   |  |   |  |                                    |              |                   |  |
|     |     | mountainous region. (travel)  (ii) The recent widespread floods in loss of valuable human lives in the low lying areas. (result)  |  |   |  |                                    |              |                   |  |
|     |     | <ul> <li>(iii) He prize-winning Ratool variety of mangoes since the past several years. (grow)</li> <li>(iv) You can call me in my office at 8 a.m. tomorrow. I the office by then (reach).</li> <li>(v) My brother has passed the driving test today and an international driving license to him within the next four working days. (issue)</li> <li>(vi) Look at the dark clouds! Most probably it to rain. (go)</li> </ul> |  |   |  |                                    |              |                   |  |
|     |     | (vii)   | I in my office all of The accident on the mo<br>If wishes were horses, e                                       | day to<br>torwa<br>veryo:                 | morrow. (work) y three weeks ago.  | . (happe                           |              | (05 marks)        |  |
|     | (b) |   |  |   |  |                                    |              |                   |  |
|     |     | (i)<br>(iv)   | long<br>wise   | (ii)<br>(v)                               | deep<br>poor   | (iii)<br>(vi)                      |              | (03 marks)        |  |
|     | (c) | c) State the Superlative form of the following words:   |  |   |  |                                    |              |                   |  |
|     |     | (i)<br>(iv)   | good<br>less   | (ii)<br>(v)                               | courageous<br>difficult  | (iii)<br>(vi)                      | fat<br>proud | (03 marks)        |  |
| Q.6 | (a) | Rewrite the following sentences after making necessary corrections:   |  |   |  |                                    |              |                   |  |
|     |     | (i) The trial was postponed and put off to a future date because of lack of sufficient evidence.  |  |   |  |                                    |              |                   |  |
|     |     | (ii)  | Mr. Fawad is presently accounting.   |   |  |                                    |              | who work in       |  |
|     |     | <ul> <li>(iii) The President, as well as his staff, were not able to attend the meeting.</li> <li>(iv) All our highly trained drivers are given instructions to drive slow.</li> <li>(v) The finance manager undertook implementation of the rules most seriously.</li> <li>(vi) We are of the conviction that written communication skills are important. (06 mm)</li> </ul>   |  |   |  |                                    |              |                   |  |
|     | (b) | Pun   | ctuate the following senter  |   |  |                                    |              |                   |  |
|     |     | <ul> <li>(i) the forest is on fire</li> <li>(ii) look i have two tickets for the one day cricket match</li> <li>(iii) this is rashids cellphone</li> <li>(iv) one must put in ones best efforts if one wishes to succeed in the examinations</li> <li>(v) adnan said ajmal didnt eat the cake</li> </ul>  |  |   |  |                                    |              |                   |  |

Q.7 The trend of acquiring vehicles and consumer durable products on instalments/lease financing has become popular in recent years. The nominal down payments and aggressive promotional schemes have tempted many consumers to acquire different products to 'improve their life styles.'

Shiraz and Kifayat are close friends. Shiraz is in favour of acquiring vehicles and consumer durable products under financing arrangements, whereas Kifayat is of the viewpoint that these trends are harmful both for the individual availing the financial facility as well as the society as a whole.

Write a dialogue of **four** arguments from **each** of these individuals articulating their respective viewpoints of the merits and demerits of acquiring assets on instalments/lease financing basis.

(08 marks)

Q.8 Write a letter to the Editor of the Newspaper 'Dawn' stating the problems and difficulties being experienced by the various stakeholders due to the imposition and collection of Parking Charges by the authorities in the commercial and shopping areas of Karachi. Describe the nature of the problems and request that the levy of Parking Charges may be discontinued, more so as the amount of revenues received by the authorities is insignificant as compared to the inconveniences and resentment it causes among the general public.

Assume that your name is Khalil Ahmed.

(11 marks)

Q.9 In its widest sense, government means the framework and rules by which decisions that affect a community as a whole are arrived at and carried out. In a narrower sense, however, government is a person or body of persons giving effect to the framework or rules. There are different forms of governments depending on the manner in which a government is run such as monarchies, military dictatorships, civilian dictatorships and democracies. Monarchs, military men and civilian dictators often wield unlimited power which might result into tyranny and despotism. A democratically elected government exercises power and authority granted by the constitution and traditions.

A government is good, if it aims for the good of the people. The primary objectives for which such a government comes into existence are to maintain the rule of law, look after its citizens without discrimination and fulfil their needs and work towards the establishment of welfare programmes for the people. Only a government that has come into existence as an expression of the will of the people and adopts policies for the welfare of the people will have popular support. For this reason, a democratically elected government is certainly preferable to a benevolent dictatorship.

In the real world there are three important qualities which citizens look for in their governments. The first is that the government should be representative; the second, that it should provide a reasonable degree of stability; and the third that it should look after the well being of its citizens.

The citizens of a country may sometimes demand policies that are short-sighted and disastrous in the long run. This is often seen in regard to economic policies. A good government is one that formulates and implements policies that are beneficial for the citizens and also ensure future prosperity of the country. That is to say, a good government should be expected to think for the future as well as act for the present requirements - about defence, economic development, education and employment.

A good government should rise above the narrow views of the people and take measures, however unpopular and repugnant they may be when they are taken, to solve present problems and ensure a bright future. It must be prepared to accept constructive criticism and enter into a dialogue with dissident groups with a view to making its policies and measures acceptable. It always aims at the good of the people. The men and women forming such a government are persons who have the support of the people with them in good or bad times.

To conclude, it may be said that a representative government i.e. a democratically elected government which is stable and which can act with circumspection and vision for the prosperity and welfare of its citizens as well as for the future of the nation as a whole is to be considered a good government. A good government should therefore take cognisance of what years ago Jean-Paul Rousseau wrote in his Du Contract Social about the ultimate source of authority of a good government. According to him the government is only an agent of the people in whom vests the ultimate source of authority and for whom the government is functioning.

(a) Give a suitable Title to the Passage.

(01 mark)

State the **four** objectives that a good government should achieve at all times.

(02 marks)

Identify **three** important qualities which citizens normally expect from their government.

(1.5 marks)

(d) What are the various forms of governments?

(01 mark)

- State the present and future requirements of citizens which a good government should strive to meet. (1.5 mark)
- According to Rousseau, the ultimate source of authority vests in:
  - a representative government (i)
  - (ii) the people
  - a benevolent dictator (iii)
  - (iv) two of the above are true

(01 mark)

Write a précis of 200 words. (Word count carries mark)

(07 marks)

- Q.10 Write an Essay of approximately **350** words on any **one** of the following topics:
  - Environmental Pollution in our Main Cities (a)
  - Importance of Time Management for Nation Building
  - Mass Advertising Campaigns Their Positive and Negative Implications
  - Sound Primary and Secondary Education Essential for a Progressive Country

(Word count carries mark)

(15 marks)

(THE END)