

Please read the instructions printed at the end of this form. **One** of these sheets, suitably completed, should be attached to the assessed work of **each** candidate.

<b>Specification Code</b>	<b>1494</b>	<b>Unit Code</b>	<b>4874</b>		<b>Session</b>	Jan / June	<b>Year</b>	<b>2</b>	<b>0</b>	<b>0</b>
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<b>Centre Name</b>		<b>Centre Number</b>				
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<b>Candidate Name</b>		<b>Candidate Number</b>			
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**Evidence: A survey report and a presentation describing the technologies available to access and exchange information and carry out transactions and detailing the impact of ICT developments on business, working styles and employment opportunities, personal communication, community activities and people with special/particular needs.**

Criteria			Teacher Comment	Location	Mark
<b>a1</b> With help, identify suitable resources and carry out straightforward searches of the internet to find specific information, listing the sources used. <b>0 1 2 3</b>	<b>a2</b> Independently identify a range of suitable resources, carry out searches to locate information efficiently on the internet and produce a detailed list of all sources used. <b>4 5</b>	<b>a3</b> Identify and use a comprehensive range of resources selectively; use complex techniques to refine searches on the internet and check the information found for accuracy and bias, correctly acknowledging all sources used. <b>6 7</b>			
<b>b1</b> Set up a simple database, enter data collected and display results of basic processing. <b>0 1 2 3</b>	<b>b2</b> Set up and use a database with related tables to enter and process collected data and display results. <b>4 5</b>	<b>b3</b> Use the facilities available in database software to analyse the results of a survey and produce reports. <b>6 7</b>			
<b>c1</b> Set up a simple spreadsheet, enter data collected and display results of basic processing. <b>0 1 2 3</b>	<b>c2</b> Set up and use a more complex spreadsheet to enter and process collected data and display results. <b>4 5</b>	<b>c3</b> Use the facilities available in spreadsheet software to analyse the results of a survey and produce reports. <b>6 7</b>			
<b>d1</b> Produce a linear multimedia presentation of two or more pages that includes at least two types of media. <b>0 1 2 3 4</b>	<b>d2</b> Produce an interactive multimedia presentation of several pages that enables the user to take different paths through it. <b>5 6 7</b>	<b>d3</b> Combine different types of media to produce a comprehensive multimedia presentation, editing the components and the final presentation to produce a high quality product. <b>8 9</b>			

Criteria			Teacher Comment	Location	Mark
<b>e1</b> List possible groups and individuals affected by developments in ICT in at least some of the areas identified. <b>0 1 2 3</b>	<b>e2</b> Explain possible effects on groups and individuals of developments in ICT in most of the areas identified. <b>4 5</b>	<b>e3</b> Review and assess possible effects on groups and individuals of developments in ICT in all of the areas identified. <b>6 7</b>			
<b>f1</b> Identify the benefits available from using ICT in at least some of the areas identified. <b>0 1 2 3</b>	<b>f2</b> Define some of the needs that are met through the use of IT in most of the areas identified and describe the benefits available. <b>4 5</b>	<b>f3</b> Analyse and interpret the needs that are met and the benefits available through the use of ICT in all of the areas identified. <b>6 7</b>			
<b>g1</b> List possible consequences to individuals or groups who have restricted or no access to ICT in at least some of the areas identified. <b>0 1 2 3</b>	<b>g2</b> Explain possible consequences to individuals or groups who have restricted or no access to ICT in most of the areas identified. <b>4 5</b>	<b>g3</b> Review and assess possible consequences to individuals or groups who have restricted or no access to ICT in all of the areas identified. <b>6</b>			
<b>Total/50</b>					

Please note: This form may be updated on an annual basis. The current version of this form will be sent out automatically by OCR to the Examinations Officer in the Centre upon receipt of provisional entries. You may also refer to OCR website ([www.ocr.org.uk](http://www.ocr.org.uk)) for current version.

## Authentication

Teachers should ensure that an OCR Centre Declaration Sheet (CCS160) is completed and sent to the moderator along with a copy of the MS1.

## Guidance on Completion of this Form

- 1 **One** sheet should be used for each candidate.
- 2 Please ensure that the appropriate boxes at the top of the form are completed.
- 3 Circle the mark awarded for each strand of the marking criteria in the appropriate box and also enter the circled mark in the final column.
- 4 Add the marks for the strands together to give a total out of 50. Enter this total in the relevant box.