

## Pearson Edexcel Functional Skills – Entry 3

# English

## Entry 3 Reading TASK B

### Set 3

Controlled Assessment Material

**Valid from September 2014 to August 2015**

Learner name

Learner signature and date

### Instructions

- Use blue or black ink. Do not use pencil.
- Write your answers in the spaces provided.
- For each task answer ALL the questions on both texts.
- Some questions must be answered with a tick in a box.
- If you change your mind about an answer, put a line through the box and mark your new answer with a tick.
- You must use a dictionary.

### Information

- There are 10 marks available for each task.

### Advice

- Read each question carefully.
- Make sure you know what to do before you write your answers.  
If you are not sure, ask.
- Use clear English and present your answers carefully.
- Check your work carefully after finishing each task.

Turn over ►

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Read Text B1 and answer questions 1 to 4.

## Text B1

You receive this leaflet.

# Rivermouth Council

## Voting by Post



You must fill these voting forms in and send them to the council offices.

### Local Council Elections (white voting form)

Vote for **only one** candidate by putting a cross (X) next to the name of the person you want to vote for.

### Election for Mayor (blue voting form)

There are two lists of names, List 1 and List 2. Put a cross (X) next to the name of your first choice in List 1 and another cross (X) next to the name of your second choice in List 2.

### Closing Date

We must receive your completed voting forms by 10 pm on Thursday 3 May. If you miss the post you can drop the forms off at the council offices by 10 pm on Thursday 3 May.

You may also take your voting forms to Rivermouth Primary School between 6 am and 10 pm on Thursday 3 May.

## Text B1 questions

### 1 Write your answer on the line below.

According to Text B1, what must you send back to the council?

.....

(Total for Question 1 = 1 mark)

### 2 Put a tick ☒ in the correct box.

In the local council elections you must put:

<b>A</b>	one cross (X) on the blue voting form	
<b>B</b>	one cross (X) on the white voting form	
<b>C</b>	two crosses (X) on the white voting form	
<b>D</b>	two crosses (X) on the blue voting form	

(Total for Question 2 = 1 mark)

3 Put a tick ☒ in the correct box.

In the election for mayor, how many lists of names are there?

A	1	
B	2	
C	3	
D	6	

(Total for Question 3 = 1 mark)

4 Write your answers on the lines below.

According to Text B1, name **two** places where you can leave your voting forms if you miss the post.

1 .....

2 .....

(Total for Question 4 = 2 marks)

**TEXT B2 BEGINS ON THE NEXT PAGE**

**Read Text B2 and answer questions 5 to 9.**

**Text B2**

You read these instructions.

## **Your Voting Pack**

There are three documents in your pack.

1. Voting form for local council elections
2. Voting form for elections for mayor
3. Personal statement

Follow these steps:

1. Fill in both voting forms.
2. Sign your personal statement and enter your date of birth.
3. Put your voting forms and personal statement in the envelope provided.
4. Seal the envelope.
5. Place it in the post. You do not need a stamp.

### **Getting help**

If you need any help voting please call our Helpline: 013 232 312  
or email [elections@rivermouth.web](mailto:elections@rivermouth.web)

For more information about the candidates, visit our website:  
[www.rivermouth.web/candidates](http://www.rivermouth.web/candidates)

## Text B2 questions

### 5 Write your answer on the line below.

According to Text B2, what must you do with your voting forms before you put them in the envelope?

.....

(Total for Question 5 = 1 mark)

### 6 Put a tick ☒ in the correct box.

What must you sign?

<b>A</b>	voting forms	<input type="checkbox"/>
<b>B</b>	the instructions	<input type="checkbox"/>
<b>C</b>	personal statement	<input type="checkbox"/>
<b>D</b>	the envelope	<input type="checkbox"/>

(Total for Question 6 = 1 mark)

### 7 Put a tick ☒ in the correct box.

What must you do first?

<b>A</b>	put your forms in the envelope	<input type="checkbox"/>
<b>B</b>	stamp the envelope	<input type="checkbox"/>
<b>C</b>	place your envelope in the post	<input type="checkbox"/>
<b>D</b>	seal the envelope	<input type="checkbox"/>

(Total for Question 7 = 1 mark)

**8 Write your answer on the line below.**

According to Text B2, name **one** way you can get help to vote.

.....

**(Total for Question 8 = 1 mark)**

**9 Write your answer on the line below.**

According to Text B2, what information can you find on the website?

.....

**(Total for Question 9 = 1 mark)**