

## Pearson Edexcel Functional Skills – Entry 1

# English

## Entry 1 Reading TASK C

### Set 3

Controlled Assessment Material

**Valid from September 2014 to August 2015**

Learner name

Learner signature and date

### Instructions

- Use blue or black ink. Do not use pencil.
- Write your answers in the spaces provided.
- For each task answer ALL the questions on both texts.
- Some questions must be answered with a tick in a box.
- If you change your mind about an answer, put a line through the box and mark your new answer with a tick.

### Information

- There are 8 marks available for each task.
- You may use a dictionary.

### Advice

- Read each question carefully.
- Make sure you know what to do before you write your answers.  
If you are not sure, ask.
- Use clear English and present your answers carefully.
- Check your work carefully after finishing each task.

Turn over ►

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PEARSON

Read Text C1 and answer questions 1 to 4.

## Text C1

You read this leaflet.



### Post Services

#### Second class:

For letters anywhere in the country 65p

#### First class:

For important letters anywhere in the country 80p

#### Special delivery:

For urgent or valuable letters or parcels £5.00

#### Next day delivery:

For very urgent or valuable letters or parcels £6.00

For more information visit our website:

[www.postservices.web](http://www.postservices.web)

## Text C1 questions

**1 Write your answer on the line below.**

Where can you send a second class letter?

.....

**(Total for Question 1 = 1 mark)**

**2 Put a tick  in the correct box.**

First class post is for:

<b>A</b>	urgent letters	<input type="checkbox"/>
<b>B</b>	important letters	<input type="checkbox"/>
<b>C</b>	valuable letters	<input type="checkbox"/>

**(Total for Question 2 = 1 mark)**

**3 Put a tick  in the correct box.**

Special delivery costs:

<b>A</b>	£5	<input type="checkbox"/>
<b>B</b>	£6	<input type="checkbox"/>
<b>C</b>	£8	<input type="checkbox"/>

**(Total for Question 3 = 1 mark)**

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**4 Write your answer on the line below.**

How can you get more information?

.....

**(Total for Question 4 = 1 mark)**

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**TEXT C2 BEGINS ON THE NEXT PAGE**

**Read Text C2 and answer questions 5 to 8.**

**Text C2**

You read this letter.

Dear Householder

We tried to deliver a parcel but we missed you.

You can collect the parcel from our office. Bring some ID with you.

Or you can call us on 085 521 800 and tell us when you are going to be at home.

Post Services

## Text C2 questions

5 Put a tick  in the correct box.

Post Services tried to:

<b>A</b>	speak to you	<input type="checkbox"/>
<b>B</b>	check your ID	<input type="checkbox"/>
<b>C</b>	deliver a parcel	<input type="checkbox"/>

**(Total for Question 5 = 1 mark)**

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6 Write your answer on the line below.

Where can you collect the parcel?

.....

**(Total for Question 6 = 1 mark)**

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**7 Write your answer on the line below.**

What must you bring to get your parcel?

.....

**(Total for Question 7 = 1 mark)**

**8 Put a tick  in the correct box.**

You can contact Post Services by:

<b>A</b>	text	<input type="checkbox"/>
<b>B</b>	email	<input type="checkbox"/>
<b>C</b>	phone	<input type="checkbox"/>

**(Total for Question 8 = 1 mark)**