

Pearson Edexcel Functional Skills – Entry 1

English

Entry 1 Writing

Set 3

Controlled Assessment Material

Valid from September 2014 to August 2015

Learner name

Learner signature and date

Instructions

- Use blue or black ink. Do not use pencil.
- Write your answers in the spaces provided. There may be more space than you need.

Information

- There are 6 marks available for each task.
- You may use a dictionary.

Advice

- Read each question carefully.
- Make sure you know what to do before you write your answers.
If you are not sure, ask.
- Use clear English and present your answers carefully.
- Check your work carefully after finishing each task.
- Use capital letters and full stops where you need to.

Turn over ►

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PEARSON

Task 1

Win Free Bus Travel for a Month!



Enter our competition and win a free pass.

How to enter

- Fill in the form.
- Write 2 or 3 sentences to tell us where you will go with your free pass.

Fill in the form.

Use capital letters and full stops where you need to.

Write your details on the lines below.

Name:

Address:

.....

.....

Postcode:

Telephone number:

Email:

Please write 2 or 3 sentences to tell us where you will go with your free pass.

.....

.....

.....

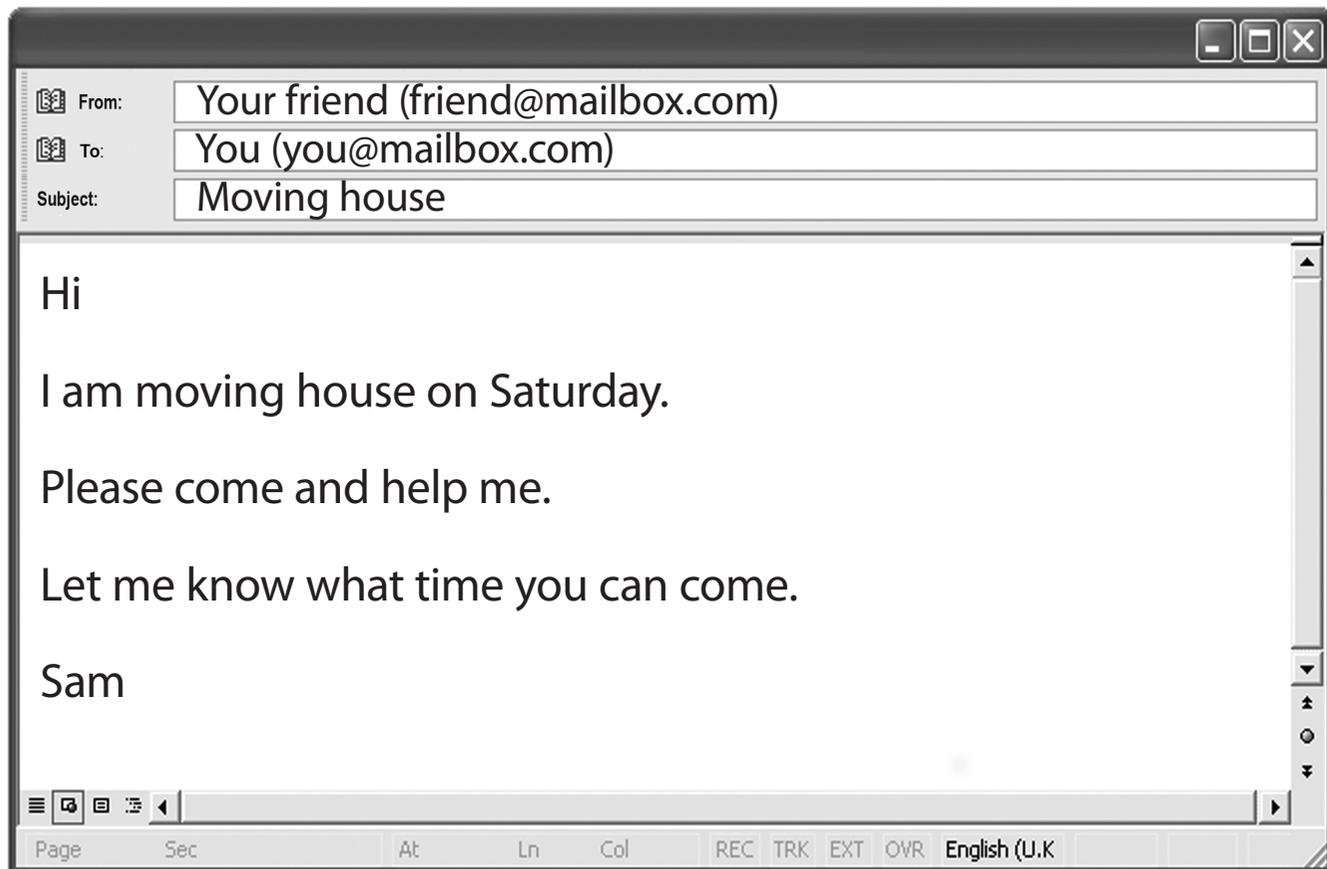
.....

.....

(Total for Task 1 = 6 marks)

Task 2

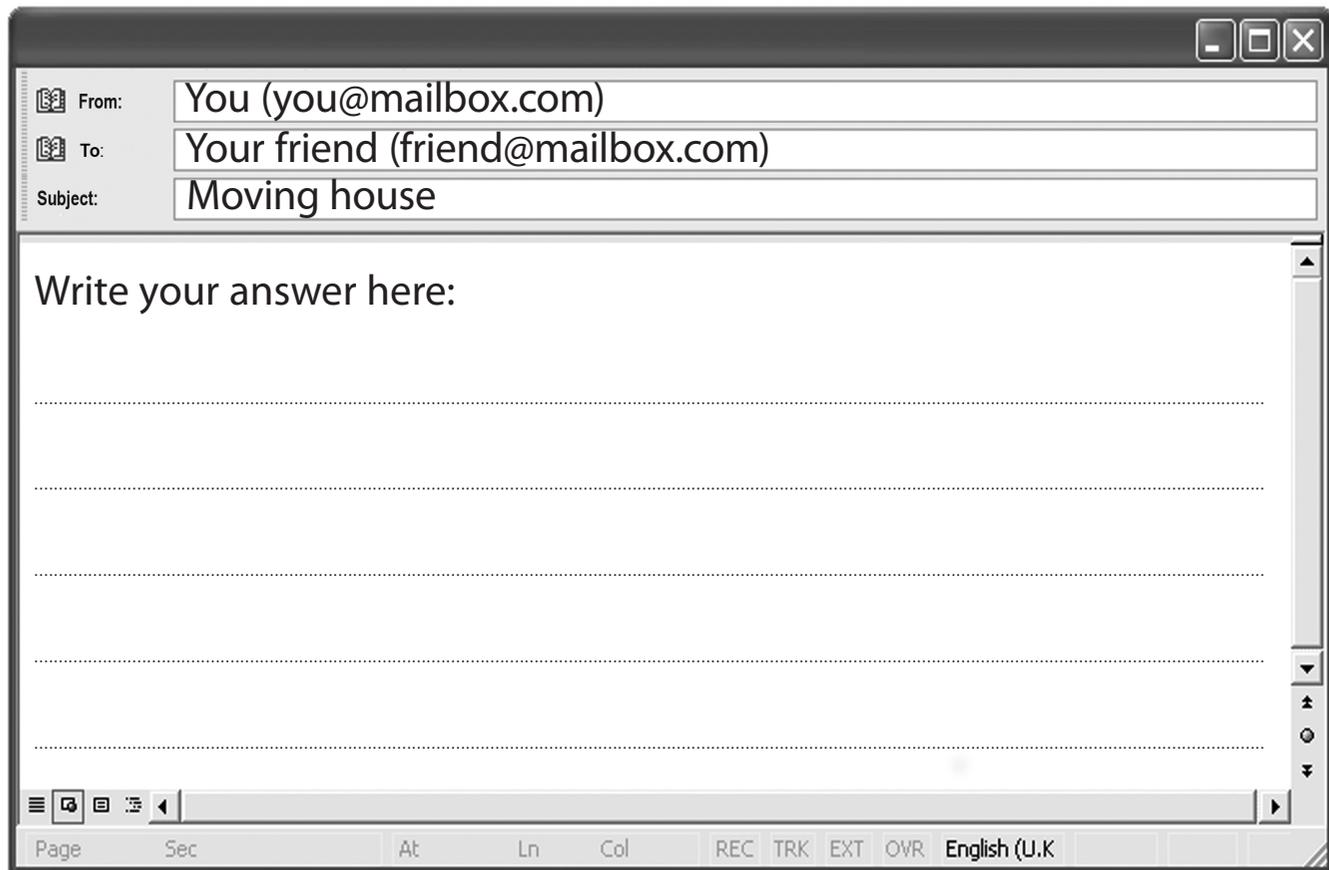
Your friend sends you an email.



Write a reply to this email.

Write 2 or 3 sentences.

Use capital letters and full stops where you need to.



The image shows a screenshot of an email client window. The window title bar includes standard minimize, maximize, and close buttons. The email header fields are as follows:

- From:** You (you@mailbox.com)
- To:** Your friend (friend@mailbox.com)
- Subject:** Moving house

Below the header, the main body of the email contains the text "Write your answer here:" followed by five horizontal dotted lines for writing a response. At the bottom of the window, there is a status bar with the following text: "Page Sec At Ln Col REC TRK EXT OVR English (U.K)".

(Total for Task 2 = 6 marks)