

Pearson Edexcel Functional Skills – Entry 2

English

Entry 2 Reading TASK C

Set 3

Controlled Assessment Material

Valid from September 2013 to August 2014

Learner name

Learner signature and date

Turn over ►

W44200A

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PEARSON

Read Text C1 and answer questions 1 to 4.

Text C1

You read this leaflet in a library.

Code of Conduct

Library Staff will:

- help you to find books
- help you to use the computers
- give you space to read or study
- behave with courtesy
- treat you with respect.



We expect library users to:

- be polite to other library users
- keep noise to a minimum
- handle our books with care
- treat library staff with respect.

Text C1 questions

1 Put a tick ☒ in the correct box.

What should be kept to a minimum?

A	care	
B	noise	
C	study	

(Total for Question 1 = 1 mark)

2 Write your answers on the lines below.

List **two** things that library staff will do.

1

2

(Total for Question 2 = 2 marks)

3 Write your answer on the lines below.

Look up the word **courtesy** in a dictionary and write down what it means.

(Total for Question 3 = 1 mark)

4 Write your answer on the line below.

How should library users handle books?

(Total for Question 4 = 1 mark)

TEXT C2 BEGINS ON THE NEXT PAGE

Read Text C2 and answer questions 5 to 9.

Text C2

You read this notice.

The Home Library Service needs Volunteers

Do you have an interest in reading? Can you offer us one morning each month?

Make a difference in the community.

Deliver books to people who are unable to leave their homes.

- Expenses paid
- Support provided
- Volunteers needed now

For more information contact:

Rawinder

Rawinder_Ashton@estrick.library.web

Text C2 questions

5 Put a tick ☒ in the correct box.

Where will volunteers make a difference?

A	in the community	
B	in the home	
C	in the library	

(Total for Question 5 = 1 mark)

6 Put a tick ☒ in the correct box.

How often are volunteers needed?

A	once a day	
B	once a week	
C	once a month	

(Total for Question 6 = 1 mark)

7 Write your answer on the line below.

Who should you contact for more information?

.....

(Total for Question 7 = 1 mark)

8 Write your answer on the line below.

What are volunteers paid?

.....

(Total for Question 8 = 1 mark)

9 Write your answer on the line below.

How soon are volunteers needed?

.....

(Total for Question 9 = 1 mark)