

Guidance to assessors

Choice of tasks

Learners must complete **two** tasks. They may complete any two of the six tasks provided. Each task contains two texts. All questions must be completed.

Adaptation

Six tasks are provided to enable centres to choose tasks appropriate for their learners. There are three themes with two tasks relating to each theme. Learners must complete **two** tasks – these do **not** have to be those related by theme. Centres must **not** change the tasks, this includes the texts and questions.

Interpretation

A medium level of control for task taking means that assessors may use methods to assist learners with their reading skills. This may include the use of artefacts or prop cards to supplement the set reading texts. Assessors must not interpret the words for learners. Assessors may read/explain the rubric but not the texts or questions.

Timing

Learners must complete **two** tasks in 45 minutes – this need not be taken in one sitting, and time may be split up at the centre's discretion.

Marking

Marks should be awarded for each task according to the appropriate mark scheme. The total number of marks that can be awarded across the two tasks is 16. The pass percentage for the reading component is 75 per cent. In order to achieve 75 per cent, learners must achieve at least 12 marks out of the available 16 across the two completed tasks.

Record Sheet

Completed *Assessment Record and Authentication Sheet* with the recorded marks must be attached to the learners' completed tasks.

Specific requirements

Before learners undertake the controlled assessment tasks for the entry level 1 reading assessment, it is advisable that tutors help them to become familiar with the words and phrases listed on the next page (and any other words and phrases tutors consider relevant and necessary). Tutors should ensure that learners understand the implications that these words and phrases might have on how they respond. (*Turn over*)

read text x and answer questions x to x	put a tick in the correct box	write your answer on the line below
true	false	complete the sentence
litter	helpers	football
address	pitches	clubhouse
joining form	contact	delivery
this week's specials	driving licence	uniform
apply	coffee shop	sandwiches
hot chocolate	teaspoons	boil
taste	brickwork	flyer
building trade	training company	window cleaner
customers	basic	points of contact
advice	ladder	stretch

Use of a dictionary is permitted.

Tutors may read/explain the rubric but not the texts or questions.