

Pearson Edexcel Functional Skills – Entry 3

English

Entry 3 Reading TASK F

Set 2

Controlled Assessment Material

Valid from September 2013 to August 2014

Learner name

Learner signature and date

Turn over ►

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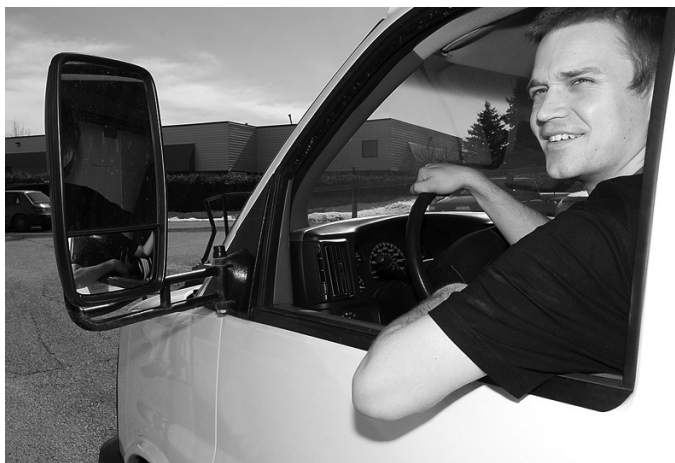
PEARSON

Read Text F1 and answer questions 1 to 5.

Text F1

You read this article.

Why volunteer?



Volunteers are essential because they make a real difference to people's lives. Whether it's driving a minibus or helping someone with their shopping, there is so much you can do.

What's in it for you?

There are lots of work related benefits you can get from volunteering.

These include:

- it looks good on your CV
- it gains you work experience
- you get free training.

There are also social benefits, such as making new friends and improving your confidence.

Many people think that they are too busy to volunteer, but even an hour or two a week can help. To see how you could help, phone the helpline on 0221 5448.

Text F1 questions

1 Write your answer on the lines below.

Look up the word **essential** in your dictionary and write down what it means.

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.....

(Total for Question 1 = 1 mark)

2 Put a tick ☒ in the correct box.

According to Text F1, why is there a need for volunteers?

A	to make a difference to people's lives	<input type="checkbox"/>
B	to help improve people's CVs	<input type="checkbox"/>
C	to help people make friends	<input type="checkbox"/>
D	to give training to people	<input type="checkbox"/>

(Total for Question 2 = 1 mark)

3 Put a tick ☒ in the correct box.

According to Text F1, which **one** of these is a social benefit of volunteering?

A	improving your driving	
B	helping someone with shopping	
C	improving your confidence	
D	gaining work experience	

(Total for Question 3 = 1 mark)

4 Put a tick ☒ in the correct box.

According to Text F1, what stops some people from volunteering?

A	They do not have a CV.	
B	They think they are too busy.	
C	They have no friends.	
D	They cannot drive a minibus.	

(Total for Question 4 = 1 mark)

5 Write your answer on the line below.

According to Text F1, what can you do to get information on how you can help?

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(Total for Question 5 = 1 mark)

TEXT F2 BEGINS ON THE NEXT PAGE

Read Text F2 and answer questions 6 to 9.

Text F2

This is the volunteer rota for a charity shop.

**Santon Charity Shop: Volunteer Rota
Week starting 10 May**

Day	Morning (9am – 1pm)	Afternoon (1pm – 5pm)
Monday	Closed	Closed
Tuesday	Sandra / Ali	Ali / Kate
Wednesday	Sandra / Jana	Jana / Peter
Thursday	Sandra / Ali	Sandra / Ali
Friday	Sandra / Peter	Dinesh / Kate
Saturday	Peter / Tomas	Closed
Sunday	Closed	Closed

Please remember to sign in at the start of your shift. If you are closing the shop, remember to set the alarm and lock up.

If the shop is quiet then please sort and tidy the stock.

Please email the manager as soon as possible if you cannot make one of your shifts.

Sandra
Charity Shop Manager

Text F2 questions

6 Put a tick ☒ in the correct box.

According to Text F2, on which day does the shop close at lunchtime?

A	Monday	
B	Tuesday	
C	Saturday	
D	Sunday	

(Total for Question 6 = 1 mark)

7 Put a tick ☒ in the correct box.

According to Text F2, which member of staff works all day on Tuesdays?

A	Sandra	
B	Kate	
C	Peter	
D	Ali	

(Total for Question 7 = 1 mark)

8 Write your answers on the lines below.

According to Text F2, name **two** things staff are asked to do if they are closing the shop.

1

2

(Total for Question 8 = 2 marks)

9 Write your answer on the line below.

According to Text F2, what should a member of staff do if they cannot make a shift?

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(Total for Question 9 = 1 mark)