

Edexcel Functional Skills – Entry 2

English

Entry 2 Writing

Set 2

Controlled Assessment Material

Valid from September 2012 to August 2013

Learner name

Learner signature and date

Turn over ►

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PEARSON

Task 1

You left your coat on a bus and want to get it back.

Write an email to the bus company to ask if they have found your coat. You should write 3 or 4 sentences.

You could include:

- the bus you were on
- the day/time you lost your coat
- what your coat looks like.

Write complete sentences using joining words (conjunctions) e.g. and, as, but, or.

Check your spellings.

Remember to use capital letters, full stops and question marks where you need to.

Write your email here:

[illegible]

(Total for Task 1 = 10 marks)

Task 2

Your favourite band is playing a concert in your area.
The local paper is running a competition to win two tickets.

To win you need to write 3 or 4 sentences saying why you like this band.

You could include:

- why you like their music
- who you will take with you
- how to contact you if you win.

Write complete sentences using joining words (conjunctions)
e.g. and, as, but, or.

Check your spellings.

Remember to use capital letters, full stops and question marks where you need to.

Write your competition entry here:

A large rectangular box with a dotted line border, intended for writing a competition entry.

(Total for Task 2 = 10 marks)