

## Guidance to assessors

### Choice of tasks

Learners must complete two tasks. They may complete any two of the six tasks provided. Each task contains two texts. All questions must be completed.

### Adaptation

Six tasks are provided to enable centres to choose tasks appropriate for their learners. There are three themes with two tasks relating to each theme. Learners must complete **two** tasks – these do **not** have to be those related by theme. Centres must **not** change the tasks, this includes the texts and questions.

### Interpretation

A medium level of control for task taking means that assessors may use methods to assist learners with their reading skills. This may include the use of artefacts or prop cards to supplement the set reading texts. Assessors must not interpret the words for learners. Assessors may read/explain the rubric but not the texts or questions.

### Timing

Learners must complete **two** tasks in 45 minutes – this need not be taken in one sitting, and time may be split up at the centre's discretion.

### Marking

Marks should be awarded for each task according to the appropriate mark scheme. The total number of marks that can be awarded across the two tasks is 16. The pass percentage for the reading component is 75 per cent. In order to achieve 75 per cent learners must achieve at least 12 marks out of the available 16 across the two completed tasks.

### Record Sheet

Learners' completed tasks should be attached to the *Reading Assessment Record Sheet* where the marks will be recorded.

## Specific requirements

Before learners undertake the controlled assessment tasks for the entry level 1 reading assessment, it is advisable that tutors help them to become familiar with the words and phrases listed below (and any other words and phrases tutors the implications that these words and phrases might have on how they respond. *(Turn over)*

Read Text X and answer questions x to x	Put a tick in the correct box	Write your answer on the line below
True	False	Complete the sentence
Delivery	Orders	Toppings
Owner	Garlic	Extra
Electric	Twists	Herbs
Careful	Charity	Items
Helpers	Wraps	Belts
Saloon	Bargain	MOT
Tax	Letterbox	

**Use of a dictionary is permitted.**

Tutors may read/explain the rubric but not the texts or questions.