

Modified Enlarged 18 pt

OXFORD CAMBRIDGE AND RSA EXAMINATIONS

Tuesday 23 May 2023 – Afternoon

Level 3 Cambridge Technical in Business

05834/05835/05836/05837/05878

Unit 2: Working in business

Time allowed: 1 hour 30 minutes plus your additional time allowance

**You can use:
a calculator**

Please write clearly in black ink.

**Centre
number**

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**Candidate
number**

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First name(s) _____

Last name _____

**Date of
birth**

D	D	M	M	Y	Y	Y	Y
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READ INSTRUCTIONS OVERLEAF

INSTRUCTIONS

Use black ink.

Write your answer to each question in the space provided. If you need extra space use the lined pages at the end of this booklet. The question numbers must be clearly shown.

Answer ALL the questions.

INFORMATION

The total mark for this paper is 60.

The marks for each question are shown in brackets [].

ADVICE

Read each question carefully before you start your answer.

TEXT 1

Beth Johnson is a keen cyclist and a member of an environmental pressure group. She is the founder of Beth’s Bikes, a bicycle-sharing business, located in the city of Southampton on the south coast of England.

The business offers individuals the opportunity to have short-term use of one of its bicycles, for an hourly fee. Beth’s Bikes allows customers to collect bicycles from, and return bicycles to, any one of its bicycle stations located across the city. Beth believes that this business concept is an excellent way to reduce our carbon footprint, paving the way to a cleaner and greener environment.

Beth started the business five years ago, with the help of crowd-funding. Beth used social media and press releases to help launch the business. The city’s first bicycle-sharing business has been very successful: beginning with just 10 bicycle stations and 100 bicycles, the business now has 30 bicycle stations and over 600 bicycles.

1 USE TEXT 1.

(a) Explain TWO likely reasons why Beth used social media to help launch her business. [4]

1

2

(b) What is a press release?

[2]

(c) Explain ONE advantage to Beth's Bikes of using crowd-funding.

[2]

TEXT 2

Beth's Bikes is a community interest company (CIC). The main objective of Beth's Bikes is to encourage the general public to cycle. Any profit made is reinvested into the business to enable it to achieve this objective. It is important that all Beth's Bikes bicycles are checked on a daily basis.

Beth's Bikes requires prospective customers to register their personal details on the firm's website. Once approved, registered customers can pay for the use of the bicycles online. Beth's Bikes accepts payment by credit card and debit card.

Beth's Bikes runs a paperless office, as far as this is possible. Strict protocols are in place to protect the confidentiality of its customers' data, which it stores electronically.

2 USE TEXT 2.

- (a) Identify ONE advantage to Beth's Bikes of being a community interest company (CIC) rather than a registered charity.**

(b) Beth has the following tasks to prioritise:

repairing broken bicycles

ordering a new filing cabinet

updating the company's website.

Complete the table below by ranking the tasks according to their IMPORTANCE to the success of the business. You should only assign each priority once. [3]

Tasks	Priority: high, medium or low?
Ordering a new filing cabinet	
Repairing broken bicycles	
Updating the company's website	

(c) (i) Identify ONE benefit to Beth's Bikes customers of paying by credit card rather than paying by debit card.

[1]

(ii) Identify ONE benefit to Beth's Bikes of receiving payment by debit card rather than by credit card.

[1]

(d) Identify TWO ways Beth's Bikes can maintain the confidentiality of its customers' data.

1

2

[2]**TEXT 3**

Beth's Bikes has recently secured funding from the government to introduce a bicycle-hire scheme in five local primary schools. Each primary school will have 40 bicycles which pupils can use for a fee of 80p a day.

To promote this scheme, Beth has decided to organise a poster-designing event. Pupils at the five local primary schools will be invited to design a poster to promote the bicycle-hire scheme, emphasising the importance of leading an active, healthy lifestyle. The winning posters will be professionally reproduced and distributed to all five schools. There will be three prize winners. Each winner will get free use of a bicycle for one year.

3 USE TEXT 3.

(a) Identify TWO consumables involved in the reproduction of the winning posters.

1

2

[2]

- (b) Calculate the total amount of potential revenue which will be lost by providing the prizes for the poster-designing event.

Show your workings

£ _____ [2]

- (c) The funding from the government has been given to Beth's Bikes on the condition that the bicycle-hire scheme is up and running in all five local primary schools by 1 December 2023.

Evaluate likely impacts on Beth's Bikes of missing this deadline. [12]

TEXT 4

Twenty pupils from each of the five local schools will be invited to take part in the poster-designing event. The event is to run from 10 am to 3 pm and include a buffet lunch. Beth is currently looking for a suitable venue.

Documentation to support the poster-designing event still needs to be prepared and additional stationery will need to be ordered.

4 USE TEXT 4.

(a) Identify and explain THREE factors that Beth needs to consider when choosing the venue for the poster-designing event.

1 _____

2 _____

3 _____

(b) Beth confirms that she has booked the Wheels Park Leisure Centre, Cartwright Road, Southampton SO33 9AE for the poster-designing event, which is to be held on 15 November 2023.

Compose a letter on behalf of Beth's Bikes informing parents about the poster-designing event. In your letter:

state the purpose of the letter

inform parents of all necessary information for the poster-designing event

request parents to confirm that their child will be attending by completing and returning a reply slip

the reply slip should allow Beth to easily locate the name and year group of the child, any special dietary requirements and a parental signature.

You will be assessed on the content, tone and layout used in your letter.

Use the letterhead on page 16 to write your letter. You may use the space opposite to draft your letter. You will not receive marks for the draft. [12]

You may use this box to draft your letter.

BETH'S BIKES

324 Parkside Avenue, Southampton SO29 9EP

Tel: 0777 9809201

Reply slip

(c) It is important for Beth to check the letter before it is sent out to parents.

Explain ONE implication to Beth's Bikes of poor checking.

[2]

- (d) Complete the purchase order form below to include all the stationery required for the poster-designing event. Each pupil is to have five sheets of A3 paper, one pack of colouring pencils, one pencil and one eraser. [8]

Beth's Bikes			
324 Parkside Avenue, Southampton SO29 9EP			
Tel: 0777 9809201			
To		Purchase Order 2201	
ABC Stationery			
11 Stationery Close			
Southampton			
SO9 9OL			
Description	Quantity	Unit price	Total
A3 paper (1 ream = 500 sheets)	1	£7.50	£7.50
Colouring pencils (pack of 12 assorted)	100	£1.50	
Pencils (box of 12)		£1.50	
Erasers (box of 24)		£2.00	
		Subtotal	
		VAT @20%	
		Total	

END OF QUESTION PAPER



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